



"City of the Cedars"

CITY OF LEBANON

The City of Lebanon is requesting Letters of Interest and Statement of Qualifications from engineering firms to provide Phase I, Phase II, and Phase III engineering services for a federally funded sidewalk project. The City of Lebanon received a Transportation Alternatives Program (TAP) Grant in the amount of \$500,000 for this project. The project consists of a 5-foot wide sidewalk approximately .037 miles long, along IL Route 4 (S. Madison Street). The project will begin near the True Value Store and extend North to W. Schuetz Street.

The selected firm will be responsible for, but not limited to, the following:

- Topographical and boundary survey of the project area;
- Phase I Engineering design for a 5-foot wide sidewalk along IL Route 4 along with a Project Development Report (PDR) with required exhibits.
- Attend IDOT/FHWA coordination meeting;
- Submit Environmental Survey Request (ESR) to IDOT Bureau of Local Roads. Coordinate with utility companies;
- Perform Phase II engineering design services using federal guidelines and prepare construction plans, specifications, and estimates for the project;
- Assistance with bidding including responses to requests for information and preparation of any necessary addenda, bid opening, bid analysis, bid tabulation, and recommendation to award;
- Phase III engineering services for inspection, supervision, material testing, certification, documentation, complete and submit final measurements, calculations, field books, and all other contract documents to the City.

The evaluation criteria and weighting for this project is as follows: firm experience- 25%; technical approach - 25%; staff capabilities - 25%; work load capacity - 15%; and local presence - 10%. Proposals will be evaluated and ranked and interviews may be conducted. Please limit your proposal to ten pages and provide 4 copies.

If your firm would like to be considered for consulting services, you may express your interest by submitting a Letter of Interest and Statement of Qualifications to City Hall, 312 W. St. Louis Street, Lebanon, Illinois 62258; attention Luanne Holper, City Clerk. Deadline for submittal is 4:00PM September 1, 2023.

312 West St. Louis Street, Lebanon, IL 62254

618-537-4976

*Cheri Wright, Mayor
Luanne Holper, City Clerk
Larry Wilson, Jr. Treasurer*

*Aldermen Ward I
Charles Witty
Beth Wilkins*

*Aldermen Ward II
Ulanda Branch
Linda Washington*

*Aldermen Ward III
Robert Davis
Dale Trinka*

*Aldermen Ward IV
George Fero
Charles Bennet*