**LEBANON CITY COUNCIL MINUTES**

**February 11, 2019 at 7:00 p.m.**

**The council met in regular session in the council chambers with Mayor Wilken presiding. The meeting**

**was called to order at 7:00 p.m.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – present.**

 **Alderman Gerdes – absent**

**Mayor Wilken led the council and assembly in the Pledge of Allegiance.**

**Aldermen Bartholomew/Diliberto MOTIONED to approve the minutes** **of the previous meeting**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

**Bills were presented. Aldermen Bartholomew/ Wright MOTIONED to approve the bills as presented.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

**COMMITTEE REPORTS:**

**Streets/Alleys – Meet February 18, 2019 at 7:00 p.m.**

**Finance** **– Meet March 4, 2019 at 7:00 p.m.**

**Ordinance – Meet February 18, 2019 at 7:00 p.m.**

**Water/Sewer – Meet March 4, 2019 at 7:00 p.m.**

 **1. Committee Recommended approval for repair of 2006 F250 threads on engine to determine it’s**

 **mechanical condition.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**RECOMMENDATION carried. 7-0**

 **2. Committee Recommended approval for the purchase of a metal detector for water/sewer dept.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**RECOMMENDATION carried. 7-0**

 **3. Committee Recommended approval of $1,349.00 to purchase of a 2” trash pump for water/sewer dept. Alderman Almeter may have one as a donation as another backup. He will check on it.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**RECOMMENDATION carried. 7-0**

**Cemetery – Meet February 18, 2019 at 7:00 p.m.**

**Health/Safety – Meet March 4, 2019 at 7:00 p.m.**

**Public Property – Meet February 18, 2019 at 7:00 p.m.**

 **There was no report from the committee. The mayor asked that the committee investigate cleaning the ducts in city hall and the library.**

**Personnel – Meet March 4, 2019 at 7:00 p.m.**

 **1. Decided to hold a special committee meeting on Wed February 20th at 7:00 p.m. to discuss the job**

 **Description and qualification for the proposed “Building Safety Inspector/Code Enforcement Officer”.**

 **2. There was a lengthy discussion about the contents in the Personnel Manual and applying it to future workers hired after a specified date. It was stated that this is the first step in being able to diminish any benefit already contained in the union contracts. The step increases and increases based on performance were discussed. This topic was sent back to committee for more consideration.**

 **3. After a discussion of the non-union pay increase for 2019-2020 FY Aldermen Jenkins/Bartholomew MOTIONED to approve an increase of 3% in pay for the non-union personnel.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

 **4. After an analysis of the Health Insurance Plan provided by our current healthcare company Aldermen Bartholomew/Diliberto MOTIONED to approve the committee recommended United Healthcare Insurance plan (known as the Platinum Plan VHUXO619MCSOI -07) renewal that closely represents the city’s present plan with an increase of a 3.4% increase.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

**City Clerk –**

**Treasurer –**

 **1. The treasurer passed out the Treasurers Report.**

 **2. Treasurer presented information about our Azavar contract. The city needs to be aware of the fine points of the contract so that the city can finish with this contract by January of 2020.**

**Mayor** **–**

 **1. Mayor presented a request from Lebanon Matthew Ministries to use the City Hall and city garage for their annual collecting of clothes. The collection will take place from March 25 thru April 6th.**

 **Aldermen Mack/Wright MOTIONED to approve the request by Lebanon Matthew Ministries.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

 **2. Mayor recommended that Cheri Wright be the liaison between the city and the census personnel.**

 **Cheri has many contacts to help with the dissemination of info and coordination of persons to jobs needing completion. The city is also trying to procure an intern from McKendree to help.**

**Dept. Heads –**

**Chief – The Chief brought up the idea of a hotel ordinance that in his opinion might need to be in place before the city has a hotel. He will pass the information on to the Ordinance Committee for review and study.**

**Water –**

**Streets –**

**Audience –**

**Unfinished Business –**

 **1. There was a discussion concerning the report from Rhutasel and why haven’t we received it.**

 **Also why did we pay for it and not received. The mayor said he would call Mark again and stress the immediate need for said report. The report needs to be complete so we can go out for bids. Mayor reported that the water in the detention pond on McKendree University property is now spilling over the top of the dam onto the neighboring private property. The City and University should work together to rectify the water shed problem.**

 **2. The hearing on 124 W St Louis St is still on schedule for Feb 26, 2019 at 9:00 a.m. in room 407.**

 **3. Stifel Public Financing reported that the city bond rating is typical for our size but could be better.**

 **4. The Solve Your Systems Gold Plan should be enough to cover all the hours needed for the coming year. The hours used for the Police Dept were because of computer replacement so there is no need to change. Cost will be divided between the departments that have city computers.**

 **5. Waiting for the next round of awarding of the EPA Hazardous Pickup process.**

 **6. There will be a public hearing on March 5th concerning AMENDING SECTION 36-174 OF THE LEBANON CITY CODE TO DESIGNATE BAKERIES AS AN ADDITIONAL SPECIAL USE ALLOWED IN THE MH-1 MANUFACTURED HOME RESIDENTIAL DISTRICT**.

 **7. After a discussion pertaining to burials in College Hill Cemetery Aldermen Bartholomew/Gale MOTIONED to amend the city code to allow burial services on Sundays and Holidays at or before noon. The fees were discussed and were approved to be increased in the fee schedule at the rates of $750.00 Monday through Friday and $1500.00 for Saturday, Sunday and Holidays.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

**MOTION carried. 7-0**

 **8. A previous discussion on amending the Comprehensive Plan of the city to reflect the TIF district was revisited and Aldermen Almeter/Bartholomew MOTIONED to approve AN ORDINANCE AMENDING THE OFFICIAL COMPREHESIVE PLAN OF THE CITY OF LEBANON.**

 **Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – yeas.**

 **MOTION carried. 7-0**

 **This will change the Zoning Map for Lebanon per the information in the above ordinance. The last Zoning Map left off some of the E-1 areas which can also be included in an update.**

**New Business –**

 **1. Cheri Wright asked John Long for a legal analysis on a discussion made during a closed session. His response was she should contact him with the information.**

**.**

 **2. Frank Almeter inquired about who owns the land immediately north of the concrete company. He stated there were a few large pieces of equipment on the property and it was zoned industrial.**

**Adjournment – with no further business to be conducted, Aldermen Bartholomew/Wright moved to adjourn the meeting. Hand vote to approve – 7 yeas. Motion carried. Meeting adjourned at 9:31 p.m.**

**Luanne B Holper,**

**City Clerk**