**‘LEBANON CITY COUNCIL MINUTES**

**January 28, 2019**

**The council met in regular session in the council chambers with Mayor Wilken presiding. The meeting was called to order at 7:00 p.m.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – present.**

**Mayor Wilken led the council and assembly in the Pledge of Allegiance.**

**Aldermen Bartholomew/Gale MOTIONED to approve the minutes of the previous meeting as presented.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – 8 yeas.**

**MOTION carried. 8-0**

**The mayor recognized Mark from Rhutasel Engineering to discuss the Roger Dr and McKendree Park water shed problem. After much discussion the problems and solutions were narrowed down to:**

**1. The box culvert going under McKendree Park Place is too small. It needs to be lowered and have an 8” slab on top the culvert to be the actual roadway. This would mean tearing out the existing culvert, road, sidewalks, curbs and installing the correct size culvert. The alignment of the two channels on both sides of that culvert are out about 16% and should be straightened. The channel between the Mitchell and Burgett properties should have a 5-foot width at the bottom. The sloping sides should crest so that the total distance across the top would equal the 20” easement that is available.**

**2. The underground pipe (36”) needs to be installed from the grate on Roger Dr. There should be 2 to 3 manholes installed to bend the pipe in the correct direction.**

**3. The channel between Roger and McKendree Park is not a continual slope. The channel needs to be regraded so that water flow is continuous over at least a minimum .9% grade. There may be need for riprap to be installed at strategic places such as where the water exits the pipe or needs to bend.**

**4. There seems to be a need for a retention pond on the McKendree College property on the east side of Roger Dr. to handle water runoff from the top of the hill the east curb on Roger Dr. and to handle watershed from Hunter Street which collects from the cemetery area and McKendree University area. It was deemed necessary to converse with McKendree to find a solution to the water shed problem in that area.**

**COMMITTEE REPORTS:**

**Streets/Alleys – MEET February 18, 2018 at 7:00 p.m.**

**1. The Committee RECOMMENDED approval Ma Cli Schriners request to be on the streets**

**April 19th & 20th street.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – 8 yeas. RECOMMENDATION carried. 8-0**

**Finance** **– MEET February 6, 2018 at 7:00 p.m.**

**1. The committee will be discussing budget requests from the department heads**

**Ordinance – MEET February 18, 2018 at 7:00 p.m.**

**1. The chairman of the committee announced that none of the four listed items on the agenda can move forward until for later items are addressed.**

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**2. There was a discussion about the changing of the Special Use List in the City Code of Ordinances.**

**It has been deemed by law that “lists” can’t be changed except by an ordinance requesting a specific use be placed on the list of Special Uses in a specified area. Once that use has been properly placed on the list then it is acceptable for someone to fill out a Special Use Permit which then will go to the Plan Commission for review and recommendation to council.**

**Water/Sewer – MEET February 6, 2018 at 7:00 p.m.**

**Cemetery – MEET February 18, 2018 at 7:00 p.m.**

**1. After a discussion on the need to update our Burial Ordinance to reflect the requirements of the State of Illinois to have a means to bury on Sunday and Holidays, along with an increase in fees**

**Aldermen Wright/Diliberto MOTIONED to approve an amendment ordinance be written that reflect burials will take place on Monday thru Friday before 2:30 p.m. at the cost of $750.00 per grave opening/closing. Burials on Saturday, Sunday and Holidays before 12:00 p.m. will take place at the cost of $1500.00 per grave opening/closing. All fees will be included in the Fee Schedule.**

**Roll Call: Aldermen Bartholomew, Diliberto, Gale, Jenkins, Mack, Wright – 6 yeas. Aldermen Almeter and Gerdes – noes RECOMMENDATION carried. 6-0**

**2. After a brief discussion on the mowing contract regarding the College Hills Cemetery Aldermen Wright/Diliberto MOTIONED that a Notice for Bids be placed into both the Lebanon Advertiser**

**and O’Fallon Weekly for the College Hill 2019, 2020 and Optional 2020 mowing contract. These will be opened and the February 25th Council meeting**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – 8 yeas. RECOMMENDATION carried. 8-0**

**Health/Safety – MEET February 6, 2018 at 7:00 p.m.**

1. **Aldermen Diliberto/Gale MOTIONED to approve an ordinance AMENDING SECTION 10-1 OF THE LEBANON CITY CODE TO PROHIBIT THE ISSUANCE OF A LICENSE TO ANY PERSON THAT WOULD PERMIT, OR PURPORT TO PERMIT, THE SALE OF FIREWORKS OF ANY KNID WITHIN THE CITY OF LEBANON, IL**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – 8 yeas. RECOMMENDATION carried. 8-0**

**2. Alderman Diliberto is still working on trying to get a Hazardous Waste Pickup**

**Public Property – MEET February 18, 2018 at 7:00 p.m.**

**Personnel – MEET February 6, 2018 at 7:00 p.m.**

**Clerk –**

**1. Clerk reported that the new printer for city hall is up and running. There were some initial problems, but everything is running great. She is very pleased with the product.**

**2. The Clerk requested any feedback for changes to the Fee Schedule to be turned.**

**3. The Clerk announced that the EIS (Economic Interest Statements) are not due Feb 1, as originally stated but on May 1st. The site will open sometime in late March.**

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**4. As a matter of procedure Aldermen Gale/Jenkins MOTIONED to approve the ordinance SCHEDULING A PUBLIC HEARING BEFORE THE PLAN COMMISSION ON PROPOSED AMENDMENTS TO THE CITY OF LEBANON’S COMPREHENSIVE PLAN, INCLUDING PROPOSED REVISION OF THE CITY OF LEBANON’S FUTURE LAND USE MAP. This was discussed at a previous meeting.**

**Roll Call: Aldermen Almeter, Bartholomew, Diliberto, Gale, Gerdes, Jenkins, Mack, Wright – 8 yeas. RECOMMENDATION carried. 8-0**

**Treasurer**

1. **The treasurer reported that the budget work sheets should be turned in for the Finance Committee**

**2. The treasurer reminded council that the budget still needs to be amended by $75,000.00**

**3. The treasurer stated that revenues and expenditure are just about even, and he considers that a good thing. The treasure sees the budget increasing by $80,000.00 just with expenditures that have been approved and/or anticipated. Also, some areas of revenues may be down by 10% but some may increase.**

**Mayor –**

**1. The Mayor brought up a discussion for permission to seek applications for a Building Safety Director.**

**After some discussion it was deemed not to move on placing a notice in the paper. The Personnel Committee will work on getting the requirements needed for an actual job description. They are researching to find the revenues to support the position.**

**2. Mayor reported that Stifel Public Finance is working towards presenting a report to city hall.**

**Dept. Heads –**

**Chief – Nothing**

**Water – Nothing**

**Streets – Nothing**

**Audience –**

**1. Susan Meister asked if there is a need to revisit the Special Use Permits recommended by the**

**Plan Commission and approved by the City Council that didn’t follow the strict procedure. It was stated that the attorney would produce an ordinance to include those uses into the list.**

**2. Alderman Wright was asked how a new position of “code enforcer” would have more enforcement power than she had in that position. After some discussion it was stated that the job description would have those responsibilities, along with representing the City of Lebanon in court.**

**The Illinois Municipal League does not deem it appropriate for an alderman to be a code enforcer.**

**Unfinished Business –**

**1. City Attorney reported that the suggested Residential Design District has not been introduced in the State of Illinois and therefore suggested that the PUD which is already established would be the better route. The one problem is that the group only has 3 acres and the PUD states 5 so there would be a need to send that change to Plan Commission. It was decided to send it to the Plan Commission to be changed if possible.**

**2. The Chief updated the council on the reimbursement of the camera grant. The Chief reported that there was a difference of approximately $8,449.00 between what he thought they were to reimburse the city and what the grant says. He is still working on getting all our money returned but he says he has a backup plan to procure all the monies.**

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**3. Superintendent Zimmerman had no information on the estimate for repair of the 2006 Ford F250 but hopefully it can be for next meeting.**

**4. The estimate repair on the old Flygt CP 31020.1814 4” pump was deemed not worthwhile.**

**5. Attorney Long advised the council that there will be a Hearing February 26, 2019 for a Motion for order of default and motion entry of judgement of foreclosure.**

**Adjournment – with no further business to be conducted, Aldermen Wright/Diliberto moved to adjourn the meeting. Hand vote to approve – 8 yeas MOTION carried. Meeting adjourned at 9:15 p.m.**

**Luanne B Holper,**

**City Clerk**