

**LEBANON CITY COUNCIL MINUTES
FEBRUARY 10, 2020 at 7:00 p.m.**

The council met in regular session in the council chambers with Mayor Wilken presiding. The meeting was called to order at 7:00 p.m.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – present
Aldermen Diliberto (by resignation)) – absent

Mayor Wilken led the council and assembly in the Pledge of Allegiance.

Aldermen Fero/Gale MOTIONED to approve the agenda as presented.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas. MOTION carried. 7-0

Aldermen Witty/Fero MOTIONED to approve the consent agenda as presented.

1. Approval of minutes of January 27, 2020 meeting
2. Approval of the bills
3. Approval of destruction of audio recordings which are 18 months or older

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas. MOTION carried. 7-0

Aldermen Jenkins/Witty MOTIONED to approve the minutes of the January 27, 2020 as presented.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas. MOTION carried. 7-0

PLANNING AND ZONING COMMISSION REPORT

The Commission met February 6th at 7:00 p.m. to consider:

1. A request for Special Use Permit 001-2020 for parcel #05-19.0-402-016 belonging to the Masonic Temple located at the intersection of E St Louis and North Herman.

The Masonic Temple is entering into a long-term lease with MCC Network Services, LLC.

MMC Network is requesting a fiber optic substation be allowed on the back part of the lot that already has a garage about midway on the property. MCC has presented pictures of the substation, property layout and fencing with their request. The Commission cited Section 36-125 item #18 allows this usage. Section 36-666 list eight requirements that must be followed. The Commission RECOMMENDED that this SUP be approved if all those requirements are meet before building begins. The SUP will expire upon ownership of property changes or the lease ends. The council voted on accepting the Planning and Zoning's recommendation.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas

RECOMMENDATION carried. 7-0

2. The Plan Commission recommends the Ordinance Committee review the procedures pertaining to the issuance of the Certificates of Appropriateness and authorities that can issue them. This will be placed on the Ordinance committee's agenda for March.
3. The Plan Commission discussed the procedure for regular maintenance in the Historic District. If it like materials that don't change the appearance of the building, then the owner may install an appropriate replacement. This will also be placed on the Ordinance Committees March agenda along with the proper authorities to approve.

COMMITTEE REPORTS:

Streets/Alleys – MEET March 2, 2020 at 7:00 p.m.

Finance – MEET February 17, 2020 at 7:00 p.m.

Ordinance – MEET March 2, 2020 at 7:00 p.m.

Water/Sewer –MEET February 17, 2020 at 7:00 p.m.

Cemetery – MEET March 2, 2020 at 7:00 p.m.

Health/Safety – MEET February 17, 2020 at 7:00 p.m.

Public Property – MEET March 2, 2020 at 7:00 p.m.

Personnel – MEET February 17, 2020 at 7:00 p.m.

Clerk – City Hall is putting together a package to present to the owners of the properties in the commercial district to distribute to the lessee. It will contain information and the procedures that each renter will need to know. It will be the responsibility of the landlord to make sure each renter has this information and to oversee the guidelines. They will include signage rules, occupancy permits, registrations and other pertinent information.

Treasurer –

The mayor wanted everyone to understand the difference in the figures in the accounts presented in the treasurer's report.

1. The Municipal Utility Tax account has had a good receipt year and we haven't used very much so it has a healthy 97K plus.
2. The mayor presented an explanation of the lower amount total in the Non-Home Rule Sale Tax. That account never had a budget and was consistently used as a "fund" to take money out of to replenish the General Account. After reviewing the General Account and the constant moving of monies to make payroll it was determined some items being paid out of the General could be paid out of the Non-Home Rule.
3. The Motor Fuel Tax fund is up because there has been an increase from the state. Last year it was approximately 86K and this year at the same time we have 132K

Mayor –

1. The Mayor presented a request for a \$3220.00 check to be taken out of the Utility Tax to initiate the grant process for the repair of West St Louis St. The "deposit" will be returned if we don't receive a grant.

Aldermen Fero/Gale MOTIONED to approve a check in the amount of \$3220.00 to be taken out of the Utility Tax to start the grant process for the West St Louis St project.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas.

MOTION carried. 7-0

2. The Mayor ask for a motion to approve the appointment of Jennifer Johnson for the alderman vacancy in Ward 4.
Aldermen Zurliene/Wright MOTIONED to approve Jennifer Johnson as the Ward 4 Alderman.
Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas.
MOTION carried. 7-0
3. The Mayor ask for a motion to approve the appointment of Terry Weil to the Zoning Board of Appeals to fill a vacancy by MaryAlice Koriath’s resignation.
Aldermen Witty/Fero MOTIONED to approve Terry Weil’s appointment to the Zoning Board of Appeals.
Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas.
MOTION carried. 7-0
4. The Mayor ask for a motion to approve the appointment of Jack Mitchell to the Planning and Zoning Commission.
Aldermen Mack/Witty MOTIONED to approve Jack Mitchell’s appointment to the Planning and Zoning Commission.
Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty and Zurliene – 6 yeas.
MOTION carried. 6-1

Dept. Heads

Chief –

Streets/Alleys –

Water/Sewer – The IGD Survey has been classified and returned after our resubmitting it for approval. The project out at the trailer park can now be engineered and can proceed. The Mayor thanked Superintendent Zimmerman for her hard work completing this “impossible” resurvey and getting it submitted.

Building/Code Official – The duplex at 1137 and 1139 has been approved as a “duplex only” since it has one sewer line connected to both sides and the building sits on one parcel. The plumbing inspector has agreed to pass it as a duplex on one property. Aldermen Fero/Witty MOTIONED to accept the Superintendent’s recommendation to allow the property to function with one sewer line to service both sides of the duplex located at 1137 and 1139 Tantau, contingent of the validation that the 2 sewer taps have been paid.

Roll Call: Aldermen Fero, Gale, Jenkins, Mack, Witty, Wright and Zurliene – 7 yeas.
MOTION carried. 7-0

Accountant –

Audience –

1. Jennifer Johnson introduced herself as the new Alderman for Ward #4.
2. A member of the audience brought up the Phase 3 of McKendree Park project. The Mayor said that it is in discussion and a plan is being develop.

February 10, 2020

Unfinished Business –

1. Alderman Wright asked for an update on the demolition of the W. St Louis building. The Mayor reported they will start tomorrow, and the first block will be restricted when necessary. Total completion should be 2-3 days

New Business –

1. Alderman Gale wanted to report back to the council concerning the idea of Strategic Planning. IML doesn't support that sort of planning but suggested working through local colleges and universities. Alderman Fero will check with McKendree and Alderman Gale with SIU. The Mayor said the city may have to put into our budget some monies for that sort of help. He presented a few names to seek out information on this topic.

Adjournment – with no further business to be conducted, Aldermen Wright/Fero moved to adjourn the meeting. Hand vote to approve – 7 yeas. Motion carried. Meeting adjourned at 8:00 p.m.

Luanne B Holper,
City Clerk